

JOB OPENING – Assistant Controller

Walsh Door & Security is seeking an Assistant Controller to be a part of the team at our Des Moines location. We specialize in commercial doors, frames, hardware, cameras, and access control systems for projects throughout Iowa and the surrounding states. If you have a desire to work for a 155+ year old Midwest-based company and enjoy working in a fast-paced environment, this is a fantastic opportunity! Walsh Door & Security is a growing company with 160+ employees and three locations – Des Moines, Iowa City and Kansas City. This is a full-time position which reports to the Controller.

Job Description:

- Prepare and analyze financial statements for the month end closing process.
- Play a vital part in the company's financial management which includes account reconciliations and reporting to necessary parties.
- Comply with all federal, state, and local protocols including legal requirements, and interpret new and existing legislation.
- Focus on tax compliance, state business registration, income tax preparation, and filing and remitting sales tax.
- Understand all functions of accounting team – accounts payable, accounts receivable, project billing, etc.
- Assist in establishing a business presence in new states and ensure state compliance.
- Remain competent and current through self-directed professional reading, attending professional development seminars, and attending training/or classes as directed by the Controller.

Job Requirements:

- Bachelor's Degree in Accounting, Finance, or related field required.
- A minimum of 3 years experience required (5+ years of experience preferred) in general accounting with some tax accounting experience.
- Strong knowledge of GAAP, financial reporting, and preferably Quickbooks experience.
- Excellent verbal and written communication, organizational and interpersonal skills.
- Proficient in Microsoft Office applications – specifically Excel.
- Ability to be flexible and react constructively with a positive attitude to multiple demands, shifting priorities, and unexpected events.
- This is a "hands on" accounting support position. The successful candidate must have a strong desire to learn and develop a good understanding of the commercial door and hardware business.
- Must be extremely dependable with an exceptional work ethic.
- Professional ethics, tact, and courtesy when dealing with customers and employees.
- Must pass pre-employment drug screen and security background check.

Benefits:

- Health Insurance – Highly competitive, quality health insurance for single- or family-coverage options available with full-time positions. Company pays majority of premium.
- 401k Savings Plan – Company contributes up to 4% of wages.
- Life Insurance – 100% company paid \$50,000 life insurance policy.
- Short Term Disability – 100% company paid policy.
- Long Term Disability – 100% company paid policy.

DES MOINES

2600 Delaware Avenue
Des Moines, IA 50317
p. 515.262.9822

WalshDoor.com

IOWA CITY

2918 Industrial Park Road
Iowa City, IA 52240
p. 319.248.0114

info@WalshDoor.com

KANSAS CITY

1606 Burlington Street
North Kansas City, MO 64116
p. 816.474.4500



DOOR & SECURITY

- Holiday – 7 paid holidays.
- Vacation – Personal Time Off program starting on hire date.
- Dental Insurance – Delta Dental of Iowa.

To apply or for more information about our company, go to www.WalshDoor.com.

Walsh Door & Security is an Equal Opportunity Employer.

150+ YEARS QUALITY,
SERVICE & SOLUTIONS

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